

## **Transition Group Proposals**

**World Services Meeting  
Providence, Rhode Island**

**August 1997**



## **How did we get here?**

### **▼ The Inventory Process**

- Reason for original proposal**
- Composite Group**
- Resolution Group**
- Transition Group**





## World Service Conference Mission Statement

The World Service Conference brings all elements of NA world services together to further the common welfare of NA. The WSC's mission is to unify NA worldwide by providing an event at which:

- Participants propose and gain fellowship consensus on initiatives that further the NA world services vision;
- The fellowship, through an exchange of experience, strength, and hope, collectively expresses itself on matters affecting Narcotics Anonymous as a whole;
- NA groups have a mechanism to guide and direct the activities of NA world services;
- Participants ensure that the various elements of NA world services are ultimately responsible to the groups they serve;
- Participants are inspired with the joy of selfless service, and the knowledge that our efforts make a difference.



## A World Services Vision Statement

All of the efforts of Narcotics Anonymous World Services are inspired by the primary purpose of the groups we serve. Upon this common ground we stand committed.

Our vision is that one day:

- Every addict in the world has the chance to experience our message in his or her own language and culture and find the opportunity for a new way of life;
- NA communities worldwide and NA world services work together in a spirit of unity and cooperation to carry our message of recovery;
- Narcotics Anonymous has universal recognition and respect as a viable program of recovery.

As our commonly held sense of the highest aspirations that set our course, our vision is our touchstone, our reference point, inspiring all that we do. Honesty, trust, and goodwill are the foundation of these ideals. In all our service efforts, we rely upon the guidance of a loving Higher Power.





## A New Conference Process

- ▼ Two year conference cycle
  - Procedure for new projects
  - Lengthening the work cycle
  - Review and input - translations
  - Worldwide workshop system
  - Funding participation to the WSC
  - Reduction in expense
  - Voting at the WSC



## Implementation

- ▼ Motions in 1998 Car
- ▼ Implement World Board at WSC 1998
  - Time to move on
  - Let the World Board design its own processes
  - Elections
    - 1998 - 2001 - 2003 - 2005
- ▼ Conference year 1998 - 1999





## **Resolution B**

**To approve in principle the adoption of a World Board, replacing the current World Service Board of Trustees, WSO Board of Directors, WCC Board of Directors and the WSC Administrative Committee. Further, that within the consolidated world board, there be a specific group whose purpose fulfills the role and function as originally defined for the WSB who remain guardians of the traditions and ensure the spiritual nature of the checks and balances they provide.**



## **Resolution B: The World Board**

### **▼ Mission Statement:**

- The mission of the World Board is to contribute to the continuation and growth of Narcotics Anonymous. The board serves as a primary resource for the NA fellowship by providing the support needed to carry our message while ensuring that the service and support provided are of the highest quality possible.**





## **The World Board**

### **▼ Accountability Statement:**

- The World Board is the service board of the World Service Conference. As such, it is accountable to the final authority within our service structure as stated by our Second Concept—the groups, who retain the final responsibility and authority for all NA services.**



## **World Board Membership**

- ▼ Twenty four members and the Executive Director(s) of the WSO**
- ▼ Participation and voting as board members**
- ▼ Qualifications**
- ▼ Clean Time**





## Duties of the World Board

So that it can fulfill its mission and the will of the WSC, the duties of the World Board are to:

- **Communicate all world service activity to our membership in accordance with the principles embodied in our Eighth Concept;**
  - **Our service structure depends on the integrity and effectiveness of our communications.**
- **Oversee the operations of the fellowship's primary service center, the World Service Office.**
- **Administer the activities necessary for the successful operation of the World Convention.**



## Duties of the World Board

- **Hold our fellowship's intellectual properties in trust in accordance with the Fellowship Intellectual Property Trust.**
- **Provide support and administration of world service meetings.**
- **Plan and budget for basic service provision and project development.**
- **Be accountable for all world service budget responsibilities.**
- **Select committee members for project development and completion.**
- **Oversee activities associated with how our fellowship and service structure interact with society.**





## Duties of the World Board

- **Oversee development of new literature, periodicals, and translations.**
- **Address philosophical issues and questions about our traditions and concepts, developing position papers when necessary.**
- **Make necessary decisions affecting NA world services when the World Service Conference is not in session, mindful of the priorities previously established by the World Service Conference.**



## Quorum & Decision Making





## **The World Board**

- ▼ **Single point of decision making and accountability**
- ▼ **Encompasses all activities of NA World Services**
- ▼ **The board is greater than the sum of its parts**
- ▼ **The World Board directs and administers the progress of WSO staff in fulfilling work outlined by the board**



## **Resolution C2**

- ▼ **To approve in principle a significantly downsized standing committee structure responsible to the World Board.**

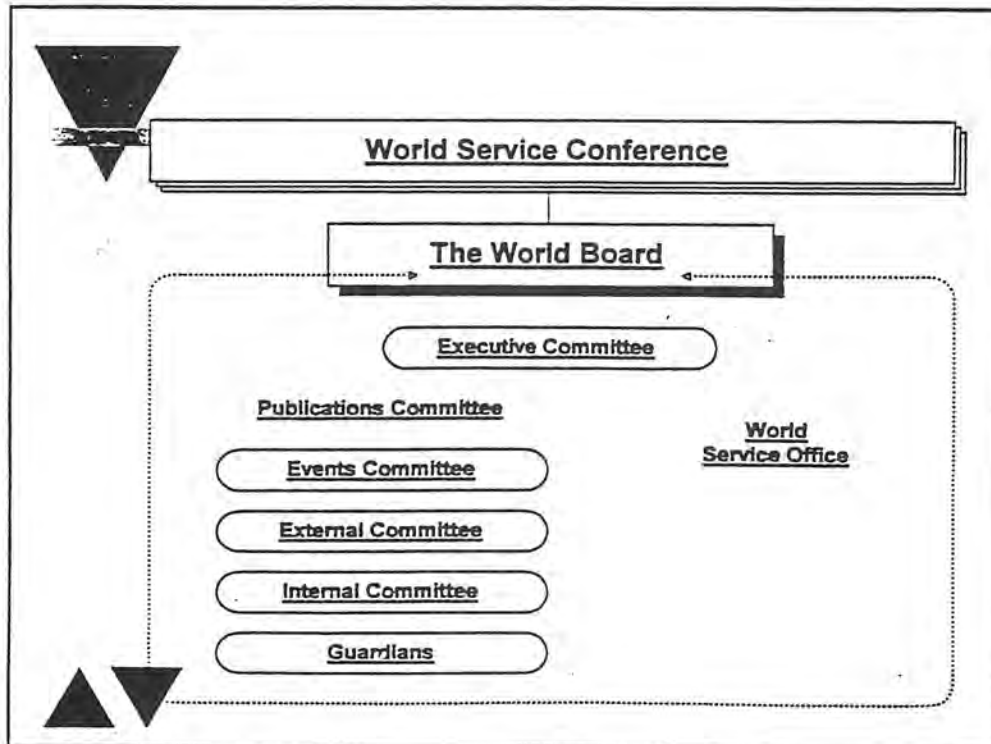






## Resolution C-2: Standing Committees

- ▼ Continuous standing committees of the World Board, responsible to the World Board
- ▼ Five committees - Executive, Internal, External, Publications and Events - plus the Guardians
- ▼ Provides a resource to the World Board and to the fellowship in specific areas of operations
- ▼ Four World Board members per committee





## Executive Committee

- ▼ Chairperson, Vice-Chairperson, Secretary and Treasurer of the World Board and the Executive Director(s) of the WSO
  - uphold the duties of the corporation and its officers in accordance with all applicable laws
  - direct the activities and the annual performance review of the Executive Director(s) of the WSO and retain responsibility for interacting with the executive director(s) between board meetings
  - remain responsible for the general administrative duties of world services
  - make necessary decisions affecting NA world services when the World Board is not in session, mindful of the priorities previously established by the board



## Events Committee

- ▼ Four (4) World Board members, with any additional committee members being selected as necessary from the World Pool
  - responsible for the logistical planning for WSC meetings (agenda items are actually set by the full board) the World Convention, and other world service meetings
  - serves as a resource for regional/area convention committees





## External Committee

- ▼ Four (4) World Board members, with any additional committee members being selected as necessary from the World Pool
  - responsible for activities associated with how our fellowship and service structure interface with society
  - serves as a resource on H&I matters outside of the fellowship
  - guides the way we inform the public about NA, covering all public relations with the medical profession, the criminal justice system, and the media



## Internal Committee

- ▼ Four (4) World Board members, with any additional committee members being selected as necessary from the World Pool
  - responsible for activities associated with our fellowship and service structure
  - conference policy and procedures
  - proposed changes to our service structure
  - activities associated with institutional meetings throughout the fellowship





## Publications Committee

*Review of process*

- ▼ Four (4) World Board members, with any additional committee members being selected as necessary from the World Pool
  - responsible for overseeing the development of our fellowship's new literature and revisions to existing literature
  - coordinating and prioritizing the translations of existing literature, mindful of the need for conceptual fidelity of translations and literature
  - serves as a resource for area and regional literature committees and local translations committees

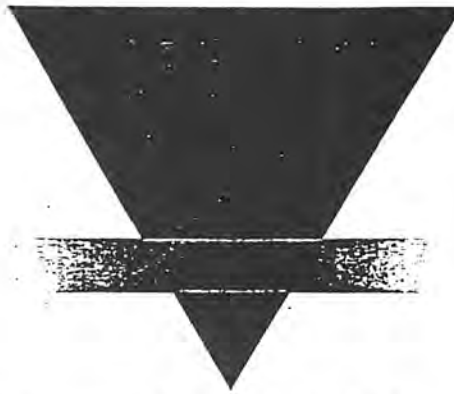
*Separate  
a  
Committee*



## The Guardians

- ▼ Four World Board members
  - serve as a resource to the fellowship, the World Board, and to the World Service Conference
  - acting as a kind of “bellwether” for our fellowship and for the World Board, they will address principle-related issues confronting our membership
  - responsible to move proactively on issues about NA’s core principles by developing position papers
  - provide guidance to our membership on issues as identified by the fellowship as problematic, controversial and/or topical
  - guides the World Board in philosophical discussions that affect the continuation and growth of NA





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### **Resolution E**

- ▼ To approve in principle the adoption of a unified budget encompassing all world service funds.**





## **Resolution E: Unified Budget**

- ▼ **Based on projects that have been thought out, planned with an accompanying budget that includes staff time, and approved and prioritized by the World Service Conference**
- ▼ **Provision for the maintenance of a world services operational reserve fund**
- ▼ **Three-tiered process with funds designated as**
  - operational
  - capital
  - and reserve



## **Improvements with a Unified Budget**

- ▼ **All budget responsibilities viewed by one group responsible for the entire budget**
- ▼ **Necessitates better short-and long-term strategic planning**
- ▼ **Better management and more efficient utilization of world service resources**
- ▼ **Allows for activity based accounting practices and more understandable financial reporting**





# Unified Budget Simplified Example

Using Data from 12/31/96 WSO & WCC and '95-'96 WSC

CONSOLIDATED INCOME			
▼ LITERATURE SALES INCOME	\$	4,196,622	▼ Represents the 32 lines items from WSO literature sales.
▼ DONATION INCOME	\$	423,198	▼ Represents the 9 donation income line items from WSC.
▼ EVENTS INCOME	\$	828,288	▼ Represents the 33 WCC income line items and 3 event line items from WSC.
<b>TOTAL WORLD SERVICES INCOME</b>	<b>\$</b>	<b>5,448,108</b>	
CONSOLIDATED EXPENSE			
▼ LIT SALES COST OF GOODS	\$	(1,400,668.40)	▼ Represents the 46 lines items from WSO COG.
▼ EVENTS OPERATIONAL EXPENSE	\$	(489,749.60)	▼ Represents the 68 line items from WCC and 3 event line items from WSC.
▼ GENERAL & ADMINISTRATIVE	\$	(1,254,220.05)	▼ Represents the collapsing of like categories comprising approximately 277 line items from WSC, WSO & WCC.
▼ HUMAN RESOURCES EXPENSE	\$	(1,945,281.74)	▼ Consolidated line items for WSO.
▼ SPECIAL PROJECT EXPENSE	\$	(115,955.03)	▼ Consolidated line items for WSC Projects
▼ OTHER INCOME & EXPENSE	\$	(38,457.50)	▼ Consolidated misc income entries
<b>TOTAL WORLD SERVICES EXPENSE</b>	<b>\$</b>	<b>(5,205,875)</b>	
<b>WORLD SERVICES REVENUE/EXPENSE</b>			<b>\$242,233.38</b>



# Consolidated Balance Sheet Example

ASSETS			
▼ TOTAL LIQUID ASSETS	\$	371,996.53	▼ 31 Cash account line items
▼ TOTAL RECEIVABLES	\$	253,605.55	▼ 7 Accounts receivable line items
▼ TOTAL INVENTORY	\$	338,882.18	▼ 2 Inventory line items
▼ TOTAL PREPAID EXPENSES	\$	16,937.00	▼ 8 Line items
▼ TOTAL FIXED ASSETS	\$	605,099.27	▼ 11 Fixed asset line items
LIABILITIES			
TOTAL LIABILITIES	\$	(267,275.17)	▼ 28 liability line items
FUND BALANCE	\$	1,330,876.20	▼ Consolidated Asset & Liability Balance from WSO, WSC & WCC





## Resolutions F and G

- ▼ To approve in principle the adoption of a World Pool of experienced trusted servants as a resource to world service projects and initiatives.
- ▼ To approve in principle the adoption of a Human Resources Panel as a means by which the WSC may choose trusted servants based on the willingness to serve, experience, and knowledge.



## Resolution F : The World Pool

- ▼ to constitute a pool of trusted servants willing and qualified to serve on the World Board and the board's committee projects
  - will consist of a compilation of members' service resumes demonstrating a variety of recovery- and service-related experience as well as any skills necessary for the successful completion of world level projects.
  - all prospective pool candidates to have a minimum of five (5) years clean.
  - general requirements for the pool will be developed by the Human Resource Panel







## **Resolution G: The Human Resource Panel**

- ▼ **To provide world services with a list of qualified candidates to serve the NA fellowship by administering the World Pool**
  - **Four conference elected and two World Board members**
  - **Directly accountable to the WSC**



## **Duties of the Human Resource Panel**

**provides a list of qualified candidates to serve the fellowship by:**

- ▼ **Developing a description of the desired skills and experience necessary to complete the present conference cycle's projects and services based upon the World Board's formal request.**
- ▼ **Utilizing all available resources for the purpose of soliciting candidates' service resumes worldwide.**
- ▼ **Informing potential candidates as to the qualifications necessary to serve on the World Board or any of its committees, the terms of office, as well as of the general duties of the World Board, its committees, and the World Service Office.**
- ▼ **Screening applicants' resumes for the purpose of identifying qualifications and skills.**





## Duties of the Human Resource Panel

- ▼ **Providing the World Service Conference with a list of individuals (addicts and non-addicts) qualified for election to the World Board.**
- ▼ **Providing the World Board with a list of individuals (addicts and non-addicts) qualified for appointment to serve on committee projects.**
- ▼ **Maintaining a pool of individuals' resumes for committee appointment in the event of a vacancy between conferences.**

