

COPY CENTER
6417 WILSHIRE BOULEVARD
LOS ANGELES, CALIFORNIA 90048
655-7880

Name: D.W. Forsmith Phone: 782-0666
Address: 13417 Chandler Blvd
Date: 5-7-80

Description	Quantity	Amount	
		S	C
JOB # 1			
<input type="checkbox"/> PRINTING <input type="checkbox"/> Stock = _____ <input type="checkbox"/> Punch <u>3 Holes</u> <input type="checkbox"/> Cut _____ <input type="checkbox"/> Fold _____ <input type="checkbox"/> Sort _____ <input type="checkbox"/> Pad _____ <input type="checkbox"/> Staple _____ <input type="checkbox"/> Enlarge _____ <input type="checkbox"/> Lay out _____ up <input type="checkbox"/> Half Tone _____ <input type="checkbox"/> Others _____	<input checked="" type="checkbox"/> COPYING <input type="checkbox"/> Color _____ <input type="checkbox"/> 3 Hole Punch _____ <input type="checkbox"/> One side _____ <input type="checkbox"/> Back to Back _____ <input type="checkbox"/> Head to Toe _____ <input checked="" type="checkbox"/> Collate _____ <input type="checkbox"/> Book (Bound) _____ <input type="checkbox"/> Legal Size _____ <input type="checkbox"/> Reduce _____ <input type="checkbox"/> Labels _____ <input type="checkbox"/> Transparency _____ <input type="checkbox"/> Pictures & Solids _____	No. of Originals <u>69</u> No. of Copies each <u>3</u> Total No. of Copies <u>207</u> Price per copies <u>6 1/2</u>	
<input type="checkbox"/> BINDING (Explain) _____ <input type="checkbox"/> Copies checked _____ cover _____ strip _____ <input type="checkbox"/> Regular _____ <input type="checkbox"/> Soft cover _____ <input type="checkbox"/> Hard cover _____	Total Job = 1	<u>13.75</u>	
JOB # 2			
<input type="checkbox"/> PRINTING <input type="checkbox"/> Stock = _____ <input type="checkbox"/> Punch <u>3 Holes</u> <input type="checkbox"/> Cut _____ <input type="checkbox"/> Fold _____ <input type="checkbox"/> Sort _____ <input type="checkbox"/> Pad _____ <input type="checkbox"/> Staple _____ <input type="checkbox"/> Enlarge _____ <input type="checkbox"/> Lay out _____ up <input type="checkbox"/> Half Tone _____ <input type="checkbox"/> Others _____	<input type="checkbox"/> COPYING <input type="checkbox"/> Color _____ <input type="checkbox"/> 3 Hole Punch _____ <input type="checkbox"/> One side _____ <input type="checkbox"/> Back to Back _____ <input type="checkbox"/> Head to Toe _____ <input type="checkbox"/> Collate _____ <input type="checkbox"/> Book (Bound) _____ <input type="checkbox"/> Legal Size _____ <input type="checkbox"/> Reduce _____ <input type="checkbox"/> Labels _____ <input type="checkbox"/> Transparency _____ <input type="checkbox"/> Pictures & Solids _____	No. of Originals <u>465</u> No. of Copies each <u>3</u> Total No. of Copies <u>1395</u> Price per copies <u>4 1/2</u>	
<input type="checkbox"/> BINDING (Explain) _____ <input type="checkbox"/> Copies checked _____ cover _____ strip _____ <input type="checkbox"/> Regular _____ <input type="checkbox"/> Soft cover _____ <input type="checkbox"/> Hard cover _____	Total Job = 2	<u>62.77</u>	
Special Instructions:			<u>3.00</u>
			<u>10.00</u>
Date Ordered: <u>5/7/80</u>	Sub Total	<u>89.22</u>	
Date Pickup: <u>5/8/80</u>	Sales Tax	<u>5.35</u>	
Time Pickup: <u>7:30 P.M.</u>	Total	<u>94.57</u>	
Order Taken by _____ Date _____	Deposit		
Work done by _____ Date _____	BALANCE		
Copy of order is received and it is correct			
Customer _____	Signature <u>[Signature]</u>	Paid <u>32</u>	Date _____