

GENERAL ASSEMBLY
A PARLIAMENTARY SHORT FORM--KEY

KEY

- * INCIDENTAL MOTIONS, EQUAL RANK AMONG THEMSELVES.
- + MISCELLANEOUS MOTIONS, MUST BE MOVED FROM AN OPEN FLOOR.
 - 1.. VOTE REQUIRED IS OF THOSE MEMBERS PRESENT AND VOTING.
 2. TIME MUST BE STATED WITH MOTION.
 3. MOTION IS DEBATABLE IF AMENDED.
 4. MUST BE MADE IMMEDIATELY FOLLOWING DECISION.
 5. MUST BE MADE BY MOVER OF MOTION.
 6. MUST BE SECONDED BY THE SECONDER OF THE ORIGINAL MOTION.
 7. NOT ALLOWED IN COMMITTEE.
 8. APPLIES TO THE ENTIRE MOTION PENDING.
 9. MUST BE SECONDED BY BOTH THE MOVER AND THE SECONDER OF AMENDED PROPOSAL.
- 10. A TWO-THIRDS VOTE IS REQUIRED FOR PROPOSALS DECLARED IMPORTANT QUESTIONS.
- 11. MUST BE INTRODUCED BY A MEMBER WHO VOTED ON THE PREVAILING SIDE OF THE ORIGINAL VOTE.

(FOR DETAILS, REFER TO HANDBOOK)

A PARLIAMENTARY SHORT FORM

MOTION	SECOND REQUIRED	DEBATEABLE	INTERRUPT SPEAKER	AMEND- ABLE	VOTE REQUIRED ¹
ADJOURN	yes	no	no	no	majority
RECESS ²	yes	no ³	no	yes	majority
POINT OF PERSONAL					
PRIVILEGE	no	no	yes	no	chair
* POINT OF ORDER	no	no	yes	no	chair
* APPEAL THE CHAIR ⁴	yes	1 pro/1 con	yes	no	majority
* DIVISION OF QUESTION	yes	1 pro/1 con	no	yes	majority
* POINT OF INFORMATION	no	no	yes	no	chair
* DIVISION OF ASSEMBLY	no	no	yes	no	chair
* WITHDRAWAL OF MOTION ⁵	yes ⁶	no	no	no	majority
* DECISION OF COMPETENCE	yes	1 pro/1 con	no	no	majority
* SUSPENSION OF THE					
RULES	yes	no	no	no	two-thirds
* CHANGE ORDERS OF					
THE DAY ⁷	yes	1 pro/1 con	no	no	two-thirds
* IMPORTANT QUESTION ⁷	yes	1 pro/1 con	no	no	majority
LAY ON THE TABLE ⁸	yes	1 pro/1 con	no	no	majority
PREVIOUS QUESTION LIMIT OR EXTEND DEBATE	yes	2 con	no	no	two-thirds
POSTPONE TO A DEFINITE TIME ⁸	yes	1 pro/1 con	no	yes	two-thirds
FRIENDLY AMENDMENT AMENDMENT	yes ⁹	no	no	no	majority
POSTPONE INDEFINITELY ⁸	yes	yes	no	yes	none
MAIN MOTION (RESOLUTION)	yes	1 pro/1 con	no	no	majority ¹⁰
+ TAKE FROM THE TABLE	yes	yes	no	yes	majority ¹⁰
+ RECONSIDER ¹¹	yes	no	no	no	majority
		2 con	no	no	two-thirds